

1. My details

If your support plan is approved, you will be allocated a personal budget. To receive this money you will need to provide the following information:

Name:				
Address:				
Post code:				
Date of birth				
Are you in receipt of additional funding such as ILF, Disabled Facilities Grants, Access to Work etc?				
Yes	<input type="checkbox"/>	If yes, please give details:		
No	<input type="checkbox"/>			
The indicative budget identified from your SDAQ:		£		
What would your preferred budget choice(s) be?				
Direct Payment (DP)	DP to Nominated Person	Individual Service Fund	Trust	Local Authority Managed Budget
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. My needs identified in my self-directed assessment questionnaire

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Customer reference:

4. Who and what is important to me?

You might include:

- Your likes and dislikes
- Things about your past
- The things you have done or achieved
- The people who are important to you

5. How I want my life to be

What do you hope to change in your life now and in the future? What do you want to stay the same?

How do you want your life to be?

6. Keeping myself and others healthy and safe

How will your plan keep you healthy, safe and well? Dealing with risks is part of everyday life but you will need to write down any particular risks you face. What are the benefits for you in taking these risks as well as the possible consequences?

Think about your responsibilities to other people such as those providing your care or support e.g. are carers using safe moving and handling techniques.

Show in your support plan how you will manage the risks you have identified. Please ensure that you consider all the risks identified in your Self Directed Assessment Questionnaire.

7. Having choices and making decisions

Your plan should help you lead the life you want. It needs to include something about the big as well as the smaller things in your life.

If you need help with making decisions, say what kind of decisions these are and who you want to help you. Will other people be involved in making decisions with you and how will they take your views into account?

How will you make choices and take decisions?

8. How I will manage my life/care/budget if things go wrong

How will you manage if support is unavailable?

Include your plans for the times you might need additional support (e.g. if you or someone who supports you is unwell).

Customer reference:

10. Level of need (to be completed by Adult Social Care)

Needs relating to your physical and mental health

Low <input type="checkbox"/>	Moderate <input type="checkbox"/>	Threshold for services	Substantial <input type="checkbox"/>	Critical <input type="checkbox"/>
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Needs relating to your personal care/domestic routines/home environment

Low <input type="checkbox"/>	Moderate <input type="checkbox"/>	Threshold for services	Substantial <input type="checkbox"/>	Critical <input type="checkbox"/>
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Needs relating to your family and social responsibilities

Low <input type="checkbox"/>	Moderate <input type="checkbox"/>	Threshold for services	Substantial <input type="checkbox"/>	Critical <input type="checkbox"/>
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Needs relating to carers

Low <input type="checkbox"/>	Moderate <input type="checkbox"/>	Threshold for services	Substantial <input type="checkbox"/>	Critical <input type="checkbox"/>
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Has the service user's capacity been assessed in line with the Mental Capacity Act?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If you have answered Yes to the above question please attach the capacity assessment.

Are all risks addressed by risk management strategies and contingencies within this Support Plan?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If no to above, are all unaddressed risks dealt with by the Risk Assessment and Management Tool?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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You must attach any Risk Assessment Management tool and any relevant documentation regarding risk. Please note, support plans will not be agreed unless all identified risks have clear, robust and agreed plans in place to manage those risks, as well as agreed contingency plans.

Customer reference: