

Status Definitions Mini Guide-Table

The information contained in this mini-guide is abridged from the CCIS Requirements Document 2008-9 published by the DCSF and copies of the full document are available from the IYSS Information Team.

Status Definitions

The DCSF gives us a set of status descriptions that we use as a standard. The explanations below are intended to help you identify what each of these descriptions is and which best applies to the activity of the young person you are working with.

EET Group Definitions - Of compulsory education age 13 -16

These are young people who have not yet reached statutory school leaving age.

This **DOES NOT** include young people who have reached school leaving age but who are staying on in school e.g. to repeat Year 11.

In this example, the young person would be recorded as In Full Time Education-other post 16 education.

DCSF Description	How It Appears in IO	Description and Examples
Registered at a school or educational establishment	Registered at a school or educational establishment	This is exactly as it says but does include young people who are resident outside of Leeds but who attend education in Leeds. All types of schools, independent and maintained are included here
Educated at home	Educated at home	This applies to young people resident in Leeds whose parents have opted to educate them at home. Parents are not legally obliged to inform the LEA when they decided to educate their child at home.

In a Custodial Institution	Custody (13-16) - Other Establishment In Custody (13-16) - Wetherby YOI	These are young people aged between 13 and 16 years of age who are attending a custodial institution in the area. The status is split into whether that institution is Wetherby YOI or somewhere else within the country.
Not registered at a School or other educational establishment	Not registered at school or Edu Est	These are young people resident in Leeds but who are not educated at home and aren't registered with a school or LEA.
EET Group Definitions: Those who have reached statutory school leaving age.		
DCSF Description	How It Appears in IO	Description and Examples
In full time education	School Sixth Form Sixth Form College Further Education Higher Education Other post 16 education	Full time education means undergoing more than 16 hours of guided learning per week. It applies to young people who reached the statutory school leaving date and is split up on the system by different types.
In Part Time Education	Part Time Education	These are courses up to, and including, 16 hours of guided learning per week as set out in each individual learning agreement. It may be worth noting that courses not funded by the LSC are still defined as full/part time and are, as a result, not subject to the guided learning hours rule. For courses such as these you will need to make a decision based on the evidence available.
Employment with training to NVQ2 or above	Employment with training to NVQ2+	This applies to full time jobs that provide a structured on and off the job training package that lead to* at least an

		<p>NVQ Level 2 or equivalent. Full time employment is classed as 16 hours a week or more.</p> <p><i>*In this definition, 'lead to' can include steps on the way to a Level 2 such as NVQ units or National Entry Level Awards</i></p>
Employment with locally recognised good quality training	Employment with locally recognised training	This applies to full time jobs that don't have any training leading to an NVQ Level 2 but DO have a structured package of on and/or off the job training. It is expected that the training mentioned here is more than a simple health and safety course or induction and should include a written training plan at the finish of which the young person would be deemed competent to do the job to which they have been appointed.
Employment without training to NVQ2 or above	Employment without training to NVQ2	Exactly as it says: a full time job without any training to NVQ 2 or without a structured training package.
Employment funded through GST (e.g. Apprenticeships)	Employment funded via GST (e.g. apprent)	This means young people in a full time job that are supported through employed status by Government Supported Training (GST) opportunities. These provide a structured package of training delivered both on and off the job which leads to an NVQ Level 2 or equivalent.
Temporary Employment	Temporary Employment	This relates to a job with a fixed term of employment, usually for a short period, and which doesn't offer training at NVQ Level 2, higher or equivalent.
LSC Funded E2E Training	LSC funded E2E training / Other	This is LSC funded programmes such as E2E,

	LSC funded training	Apprenticeship. It also includes local variants of other work based training opportunities or Foundation Learning.
Other Government Supported Training (GST)	Other GST (e.g. LA or ESF funded)	Other training supported by government funding such as ESF. Will include most REAL programmes (unless college based and over 16 hours).
New Deal for Young People	New Deal	Those young people who are part of the JobCentre Plus programme.
Gap Year Student	Gap Year Students	A young person should only be counted in this category if they have a definite agreed deferred entry date to higher education. All young people who meet this definition should be counted as gap year students even if they are known to be travelling abroad or engaged in employment.
Part Time Employment	Part Time Employment	Young People in employment of less than 16 hours per week.
NEET Group Definitions		
DCSF Description	How It Appears in IO	Description and Examples
Not yet ready for work or learning	Those not ready for work or learning	This would include young people who fall below the level required to access E2E and those who are statutory school leaving age but not ready to take up work or learning, for example because their Basic Skills are below entry level.
Awaiting an E2E place	Those awaiting an E2E place	These are young people for whom there is no E2E place currently available although they have been identified as being suitable. There are certain conditions for counting a

		<p>young person in this category and they are:</p> <ol style="list-style-type: none"> 1. They should have had an interview for E2E 2. Connexions must have been advised that a start date could not be offered for any reason. 3. The young person lives in an area from which it is not possible to access E2E. 4. They have been given a start date but it is conditional on circumstances beyond the young persons control e.g. they are waiting for other learners to complete before they can start.
Requiring sub-level 2 training - place not available	Those needing sub level 2 trn prov	These are young people ready to undertake the training but where a place is not available. This provision should be that other than E2E e.g. FE provision or Skills for Life.
Requiring level 2 training provision - place not available	Those needed level 2 trn prov	<p>Although the description is self-explanatory there are certain conditions for a young person to be included in this category and they are:</p> <ol style="list-style-type: none"> 1. They must have had an interview for the training provision. 2. The training provider must have advised Connexions that they are unable to offer a start. 3. The young person will have difficulty accessing the training for example due to difficulty in travelling to the provision. 4. The start date is provisional reliant on

		circumstances out of the young persons control.
Requiring level 3+ training provision – place not available	Those needed level 3trn prov	The same conditions apply to this category as to the one above.
Start date agreed	Start date agreed (EET)	This applies to young people who have a confirmed start date for a job, training or education but who have yet to take up the offer. If the start date is for a training place and is vague / conditional on finding a placement, one of the above 4 categories should be used.
Participating in Activity Agreement Pilot	Participating in Activity Pilot	For young people taking part in the Leeds Connexions Activity Agreement.
Seeking employment, education or training	Seeking employment, education or training	This includes young people willing to consider EET where there are no barriers in preventing take up. Also to be used for young people referred by JobCentre Plus but yet to be interviewed. Where we have a young person known to us as being NEET but don't have any information as to where they want to go next, they should be put in this category and then, as and when we get more information, we can move them into a more appropriate category.
Personal Development Opportunities (PDO's) in receipt of allowance	PDO in receipt of allowance	These can be full or part-time opportunities and include activities such as Princes Trust, Millennium Volunteers, NSF Funded Projects and other voluntary activities. It is important that if you are recording a history under this heading that it should be accredited or approved and should lead to some sort of specified outcome which can

		be identified and therefore recorded (although that does not necessarily have to be measured).
Other PDO's	Other PDO's	These are as above but without any form of paid allowance or incentive. It is for the purposes of management information that we record this category separately.
NEET - Young Carers	Not available to LM Young Carers	These are young people who are unable to take up a place in education or training or employment due to the fact that they are caring for a parent, sibling or any other family member. LM stands for Labour Market.
NEET - Teenage parent	Not available to LM Teenage Parents	This is used for young people who are unable to enter education or training or employment because they have to look after their own children. It may be that there are young people who have children, but who have adequate childcare facilities and are therefore able to take up a job or training. Young people in this situation wouldn't be classed in this category because even though they are a parent, it isn't preventing them from taking up an opportunity.
NEET - Illness	Not available to LM Illness	Young people who have a continuing illness that prevents them from taking up an opportunity would be counted in this category. Short periods of illness would not be counted here.
NEET - Pregnancy	Not available to LM Pregnancy	As a general rule this category is for females in the later stages of pregnancy, or who have just had a baby. Included

		here are those in receipt of Statutory Maternity Benefit or Maternity Allowance.
NEET – Not available on religious grounds	Not available to LM religious grounds	Young people unable to take up a place in education, training or a job opportunity for religious reasons and who are not covered by any of the other categories above.
NEET – unlikely to be economically inactive	Not avai. to LM not economically active	These are young people who do not belong to any of the above categories and are thought to be unlikely to be economically active. This could be a young person with a disability that would prevent them from working even in a sheltered workshop.
NEET – Other reason	Not available to LM other reason	These would be young people who do not fit into any of the other available categories. Services will be monitored and asked to give examples of what they are counting in this category. It should NOT be used to count young people who are not seeking help from the Service.
Others – the categories below aren't counted as being NEET or EET		
DCSF Description	How It Appears in IO	Description and Examples
Custody	Custody (Post 16) – Other Establishment In Custody (Post 16) – Wetherby YOI	Young people for whom because they are in custody, or are in a non-custodial sentence or are being held on remand, they will be unable to take up education, employment or training. The status is split into whether that institution is Wetherby YOI or somewhere else within the country.
Asylum seekers not yet granted	Refugees / Asylum seeker not	The young people in this category are those who have not

asylum or extended leave	citizen	<p>yet been granted full asylum status or extended leave to remain until their 18th birthday, and are not in education, employment or training.</p> <p>If full asylum status or leave to remain has been granted, then they should not be counted in this category but a different one that reflects what they are currently doing.</p>
Current Situation Not Known	Current situation not known	<p>This category should be used for young people destination is unknown and no other information about their whereabouts can be gained from any other reliable sources.</p> <p>This category should also be used to record a transition point in a young person's life. An example might be a young person who has finished a college course and what they are going to do next has not been determined. At this point, that young person would be recorded in this category.</p>
Cannot be Contacted	Cannot be Contacted	<p>If the current situation of a young person is not known and over a sustained period of time efforts have been made to contact that young person but have not been successful, then they would be counted in this category.</p>
Refused to disclose activity	Refused to disclose activity	<p>This is for young people who have been successfully contacted but whom, for whatever reason, they do not wish to disclose what they are currently doing.</p>