

LEEDS CITY COUNCIL – REVENUES SERVICE

APPLICATION BY A CHARITABLE ORGANISATION CLAIMING MANDATORY RATE RELIEF UNDER SECTION 43 AND/OR SECTION 45 OF THE LOCAL GOVERNMENT ACT 1988

Please return completed applications to:

Leeds City Council
Revenues Service
Business Rates Section
P.O. Box 60
Leeds
LS2 8JR

FOR OFFICIAL USE ONLY

Acc No

Prop No

Telephone: Leeds (0113) 247 5115 or (0113) 247 6983

1 Full Name of Organisation.

2.1 Address of property for which application is made.

2.2 Address for correspondence (if different from above).

3 Please state the **specific** purpose(s) for which the property is used.
(Mandatory Rate Relief only applies where the property is used mainly or wholly for charitable purposes).

4.1 If the property is a charity shop please state the percentage of goods on sale that are donated.

4.2 Please state the purposes for which funds raised are used.

5.1 Is the Organisation a Registered Charity / Friendly Society? YES / NO (delete as appropriate)

5.2 If registered please state Registration No.

PLEASE INCLUDE PROOF OF REGISTRATION.

5.3 If the Organisation is not a Registered Charity please give details of legislation exempting the Organisation from registration.

6 Please provide a brief summary of the objects of the Organisation.
(If this is included on the proof of registration, there is no need to repeat this information).
(Continue on reverse of form if necessary)

Completed by: _____ Position in Organisation: _____

Date: _____ Daytime Tel. No: _____

Email: _____

DECLARATION.

I declare that to the best of my knowledge the information supplied is true and accurate.

Signed: _____